

# Information and Communications Technology

Pre-Entry Level, Entry Level, Level 1, Level 2, Level 3

We offer a range of courses to provide an ICT pathway in your programme of study. You can progress from level to level as you build up skills and experience.

## **In the classroom**

Students are encouraged to develop their skills, knowledge and interest in IT in an entirely individual way and are encouraged to develop their personal independence.

## **Programmes of study**

Students may follow:

- non-vocational programmes.
- examined courses up to AS and A2

## **PRE-ENTRY LEVEL**

If you are studying the Towards Independence course you will do ICT as part of your wider programme. You may, for example, work on:

- writing e-mails in tutor time
- using the Internet to order items for a project

or you might consider options in IT or Computer Art.

## **ENTRY LEVEL**

We offer entry level courses in:

- IT
- Creative Use of Computers
- Introduction to Word Processing
- Introduction to Internet and e-mail
- Introduction to handling data
- Introduction to computers

These courses introduce you to a variety of IT skills, including:

- know your computer
- Internet access and e-mails
- basic word processing
- using images
- making presentations
- basic desk top publishing
- computer art

You can use these skills in other

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subjects, in everyday life and as a starting point to gain further qualifications in IT.

Accreditation of learning:

**Internal Accreditation** at E1

**BTEC** Entry Level Certificate in Skills for Working Life: E2; E3

## **LEVEL 1**

### **NCFE Level 1 Certificate for IT Users**

This course is designed to help you develop your skills and knowledge of computer software. It is suitable for you if you have a good level of practical capability with basic software but have not completed a GCSE in IT.

### **BTEC Level 1 Short course in Interactive Use of Media**

A unit-based course which allows you to work on practical assessments of your use of IT in media-based activities. It offers a first experience of web design and multimedia software.

You can study this course within the ICT department or as part of a joint course with the Media department at Treloar College.

## **LEVEL 2**

### **NCFE Level 2 Certificate for IT Users**

This course is designed to assist students who wish to progress to higher levels of study in developing

skills in, and knowledge of, computer software.

Consider this course if you have:

- completed a level 1 course
- achieved GCSE in IT at grades D-F

### **BTEC Level 2 Short course in Interactive Use of Media**

A unit-based course which allows you to work on practical assessments of your use of IT in media-based activities. You can study this course within the ICT department or as part of a joint course with the Media department at Treloar College.

## **LEVEL 3**

### **GCE Applied Information and Communication Technology**

An A level course with the usual AS/A2 structure but which can be extended to a double award worth two AS levels or two full A levels. It has a more vocational focus than a traditional A level course and more emphasis on practical assessment.

The course is made up of units, including:

- publishing
- interactive multi-media
- project management
- data handling
- computer artwork
- ICT and organisations
- creating a website
- fundamentals of programming.

### **Entry requirements**

Level 2 qualifications in IT, Mathematics and English