

**TRELOAR TRUST**  
**VOLUNTARY HELPER ROLE DESCRIPTION**

**Voluntary Helper Role:** Activities, Events & Outings – “Bank” Voluntary Helper  
**Location:** Treloar Campus (Holybourne)  
**Contact Person:** Volunteer Co-ordinator

**Would you like to volunteer but are looking for a flexible opportunity rather than a regular commitment?**

At Treloar’s we have a packed calendar of activities, events and student outings taking place both on and off the campus. We are seeking Voluntary Helpers to join our bank of helpers who support these activities to run smoothly!

**Why we need you**

Some examples of where our bank voluntary helpers support us are in:

- Open Days
- Summer & Christmas fetes
- College Prom
- Music days
- Drama events
- Sporting activities
- General facilities support in residential houses
- Fundraising events e.g. sponsored walks, bike rides and gala evenings

Voluntary Helpers are an essential part of these events and outings, helping to ensure that they run smoothly and are enjoyable for all. Voluntary Helpers are supported by members of staff.

**What will I be doing?**

- Supporting staff with any logistical requirements (handing out instruments or books, setting up stands)
- Supporting students in activities
- Greeting and registering guests and/or participants
- Serving refreshments (beer tents, tea events, snacks)
- Supporting students with transport (walking, on mini-buses and by train)
- Many other potential duties as requested (all depending on the type of event)

**How much time do I need to commit to?**

This is a very flexible role. We would like Voluntary Helpers to commit to supporting 4 activities or outings a year. Voluntary Helpers will be contacted for their availability when a request for help for an event or outing is received by the Volunteers Co-ordinator.

**What skills do I require?**

1. Strong interpersonal skills and patience
2. Sensitivity and empathy towards individual needs of the students
3. Ability to support students improve their independence
4. Positive attitude
5. The willingness to learn and have fun!

**What benefits can I expect?**

- Meeting new people
- Excellent training opportunities for those wishing to develop their CV
- Satisfaction in knowing you are helping to make an event and/or outing a success
- An enjoyable day in a stimulating environment
- Taking part in activities and events across the region (at no extra cost to yourself)

**What training will be provided?**

It's important that all Treloar Voluntary Helpers have the skills to perform well in their role, to comply with policies and procedures and to interact with the students (when outlined). With this in mind Voluntary Helpers attend a comprehensive induction programme and will be supported throughout their volunteering experience.

**Who are Treloar's Voluntary Helpers?**

Treloar's Voluntary Helpers are friendly and considerate community members who help Treloar's achieve our mission. Voluntary Helpers donate their time and skills in a variety of roles and vary in age and experience; however, all Voluntary Helpers are committed to promoting and safeguarding the welfare of Treloar's students.

**Why Volunteer with Treloar's?**

Volunteering with Treloar's is rewarding on a number of levels. Being a Voluntary Helper offers the opportunity to work (directly or indirectly) with young people who, because of disability or illness, require the very special support that we give them. Whether you are a student looking to gain experience working with young people to broaden your career path, a recent retiree who would like to share their skills, experience and time or a local resident who enjoys giving back to their community a Treloar's Voluntary Helper role may be the perfect fit.

**What is Treloar's?**

Treloar's is a groundbreaking organisation providing first class education, therapy and care for young people with physical disabilities aged between 5 and 24. Our fundamental purpose is simple: to enable young people with disabilities to fulfil their potential in every aspect of their lives. Treloar School and College are both near Alton, Hampshire.

**How do I apply?**

Visit [www.treloar.org.uk](http://www.treloar.org.uk) or contact [Laura.Gilbert@Treloar.org.uk](mailto:Laura.Gilbert@Treloar.org.uk)

**TRELOAR TRUST IS COMMITTED**  
**TO SAFEGUARDING CHILDREN, YOUNG PEOPLE AND VULNERABLE ADULTS**  
All Voluntary Helpers will be subject to a Disclosure & Barring Service Check along with other relevant safeguarding checks

ALL VOLUNTARY HELPER ROLE DESCRIPTIONS ARE SUBJECT TO THE TRUST'S  
EQUAL OPPORTUNITIES POLICY

Treloar Trust  
HR Office