

Policy/Procedure Name:	Treloar's Parents' Association Terms of Reference
Policy/Procedure Number:	SMT022
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Review by Date:	January 2025
Policy/Procedure Author:	Principal & Treloar Parents Association
Policy/Procedure Owner:	Principal
Management Committee Approved By:	SMT
Governor Committee (where appropriate) Approved By:	Not Applicable
For Action By:	Treloar Parents Association & SMT
For Information to:	All Parents, All Staff
Approval requested to upload on the Treloar Website:	Yes <input type="checkbox"/> (tick if requested)
Date of Policy Equality Impact Assessment:	
Impact Assessment was carried out by:	

1. Terms of Reference

Treloar's Parents' Association (TPA) is not a voted Committee, but a Steering Group of parent volunteers who oversees the Association's role within Treloar's. Membership is automatic to all parents/carers of current Treloar School and College students.

The role of the Steering Group is to:

- Support prospective, new and existing parents through the development of a peer support network.
- Provide one of the pathways for communication between Parents/Carers and the Senior Management Team at Treloar's.
- Act as Treloar's ambassadors and represent its interests both internally and externally when required.
- Support Treloar's students through modest fundraising for their Residential House Christmas Party.

The Steering Group will review its terms of reference and its role through Parent consultation annually.

2. Membership

The TPA Steering Group ideally will include:

- Six volunteer parents/carers from both the school and college.
- Steering Group membership should be reviewed every two years with an opportunity to accept new members should a place become available.
- Parent Governor nominated through the TPA Steering Group

3. TPA Networking with Parent/Carers

The Steering Committee host a 'Parent Share' drop-in coffee morning on the first Monday of the month from 9.15 am till 11.00am in the Jowett Centre. In addition, the Steering Group will attend the New Parents Day meeting for School and College parents during the Autumn term. This will allow an opportunity to meet with others, to share and learn from their experiences.