

## **Treloar School: Provider Access Policy.**

### **INTRODUCTION**

This policy statement sets out the school's arrangements for managing the access of providers to the school for the purpose of giving them information about the provider's education or training offer. This complies with the school's legal obligations under Section 42B of the Education Act 1997.

### **PUPIL ENTITLEMENT**

All pupils in years 8 and above are entitled:

- to find out about technical education qualifications and supported apprenticeships opportunities (if appropriate for our cohort of students) as part of a careers programme which provides information on the full range of education and training options available at each transition point;
- to hear from a range of local, national providers about the opportunities they offer, including technical education and supported apprenticeship, supported internship – through school events, assemblies and group discussions, transition meetings, Future Fest and taster events;
- to understand how to make applications for the full range of academic and technical courses

For pupils of compulsory school age these encounters are mandatory and there will be a minimum of **two** encounters for pupils during the 'first key phase' (year 8 to 9) and **two** encounters for pupils during the 'second key phase' (year 10 to 11). For pupils in the 'third key phase' (year 12 to 13), particularly those that have not yet decided on their next steps, there are **two** more provider encounters available during this period, which are optional for pupils to attend

These provider encounters will be scheduled during the main school hours and the provider will be given a reasonable amount of time to, as a minimum:

- share information about both the provider and the approved technical education qualification and supported apprenticeships that the provider offers
- explain what career routes those options could lead to
- provide insights into what it might be like to learn or train with that provider (including the opportunity to meet staff and pupils from the provider)
- answer questions from pupils

### **Meaningful provider encounters**

One encounter is defined as one meeting/session between pupils and one provider. We are committed to providing meaningful encounters to all pupils using the Making it meaningful checklist. [Making it Meaningful: Benchmark 7 | CEC Resource Directory \(careersandenterprise.co.uk\)](https://careersandenterprise.co.uk/making-it-meaningful-benchmark-7-cec-resource-directory/)

Meaningful online engagement is also an option, and we are open to providers that are able to provide live online engagement with our pupils.

### **Previous providers**

In previous terms/years we have invited the following providers from the local area to speak to our pupils:

- Graphic Design
- Waitrose
- Forest Lodge Garden Centre

### **Destinations of our pupils**

Last year our year 11 pupils moved to range of providers in the various local areas after school:

- HSDC College
- Star College

Our college leavers left to a variety of destinations, see destination report for further information

### **Management of provider access requests**

#### **Procedure**

A provider wishing to request access should contact Sarah Stewart-Knibbs, Level 7 qualified Careers Leader, 01420 547400

#### **Opportunities for access**

The school offers provider encounters required by law and a number of additional events, integrated into the school careers programme. We will offer providers an opportunity to come into school to speak to pupils or their parents or carers.

Please speak to our Careers Leader to identify the most suitable opportunity for you.

#### **Premises and facilities**

The school will make the main hall, classrooms or private meeting rooms available for discussions between the provider and pupils, as appropriate to the activity. The school will also make available AV and other specialist equipment to support provider presentations. This will all be discussed and agreed in advance of the visit with the Careers Leader or a member of their team.

Meaningful online engagement is also an option and we are open to providers that are able to provide live online engagement with our pupils.

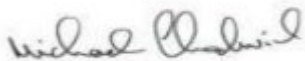
Providers are welcome to leave a copy of their prospectus or other relevant course literature at the Careers Room, which is managed by the Careers Leader

**Complaints:** Any complaints with regards to provider access can be raised following the school complaints procedure or directly with The Careers & Enterprise Company via [provideraccess@careersandenterprise.co.uk](mailto:provideraccess@careersandenterprise.co.uk)

#### **Approval and review**

Approved [date] by Governors at Curriculum and Standards Committee Next review: 25/05/2024

Signed:



Mike Chadwick ACA CTAI Chair of Governors



Lisa Bond Head teacher.